

MUNICIPAL CORPORATION, HOSHIARPUR
ESTIMATE

Name of work:-

ESTIMATE FOR HIRING OF DATA ENTRY OPERATORS (SKILLED).

Justification and need of the project :-

There are approximate 20 nos. of Computers in the new office. An automatic complaint handling system has also installed. There is lack of data entry operators in the office. As more and more work is being computerised the requirement of data entry operators has been worked out minimum two in the engineering branch. Estimate for the wages of data entry operators of the office has been prepared for next one year on the basis of the rates for staff category C notified by the govt. The requirement has been taken as tentative

Location of work:-

New Municipal Office

Existing facility:-

In sufficient staff

Proposed facility:-

data entry operators

Design criteria:-

As proposed in the estimate.

Specifications:-

As per the qualifications fixed by the govt.

Rates:-

Govt Approved.

Amount of Est Rs lac:-

12.23

Time limit:-

One year

Source of funding:-

Corporation Fund

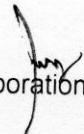
Previous estimate if the work is done earlier:-

It is the new estimate. No specific estimate has been prepared earlier.


Estimate has been prepared and submitted for according technical sanction and obtaining Administrative approval, please.


18-9-12
Junior Engineer.

Submitted for according technical sanction and obtaining Administrative approval, please.


Assistant Corporation Engineer.

The number and monthly rates provided in the estimate are for estimation purpose only and can vary. Supply shall be obtained as per actual requirement and shall be paid accordingly. Enhanced DC rate shall be paid to the labour with the proportionate rate automatically. Submitted for obtaining Administrative approval, please.


Corporation Engineer.

Commissioner, Municipal Corporation

APPROVED VIDE RESOLUTION NO. _____ DATED. _____

MUNICIPAL CORPORATION, HOSHIARPUR

ESTIMATE FOR HIRING OF DATA ENTRY OPERATORS (SKILLED)
 Based on rates approved by the Deputy Commissioner for 2017-18

1 DC Providing services of data entry operators approved having acquired PGDCA in computer rates sciences as per the requirements of the minimum qualifications as per the letter of the Govt.) Rate is inclusive of all taxes payable to the govt which will be paid by the agency and the proof be given to office.) on staff category C

| | 8 | 0 | 8.00 | No. | 9568.52 | Month | 76548.16 |
|---|---|--------|------|-----|----------------------------|-------|------------|
| 2 | Add EPF | 13.36% | 1*12 | | Total Expenditure per year | | 918577.92 |
| 3 | Add ESI | 4.75% | | | | | 122722.01 |
| 4 | Add Contractor's Service Profit | 10% | | | | | 43632.45 |
| 5 | Rate escalation as per enhance DC rate if any | 5% | | | | | 91857.79 |
| | | | | | | | 45928.90 |
| | | | | | | Total | 1222719.07 |

[Signature]

Corporation Engineer
 M.C.Hoshiarpur.

[Signature]

Assistant Corporation Engineer
 M.C.Hoshiarpur.

or say Rs

12.23

[Signature]

Junior Engineer
 M.C.Hoshiarpur.